



Employment Opportunities Grand Junction Parks & Recreation Department Seasonal Positions

Employee Requirements: Recreation and aquatic staff members are seasonal, City of Grand Junction employees. Applicants are required to complete a City application to be considered for a position. Successful candidates must complete a drug screen and background check and upon hiring provide documents that establish both identity and employment eligibility for the I-9 Form. EOE

Aquatics

Aquatic positions are either for summer (May 16 - September 7) at Lincoln Park-Moyer Pool or are year-round at Orchard Mesa Community Center Pool. Applications will be accepted through May 16, but earlier submittal is recommended.

Seasonal Pool Manager

Responsible for managing pool staff and patrons, as well as performing pool maintenance, during the absence of or as directed by the Aquatics Coordinator. Seasonal Managers work 20 – 40 hours/week. Ellis and Associates Lifeguard certification and previous experience in aquatics is required. Contact Tina.

Pay rate: \$9.13 - \$11.65 per hour

Application Deadline: April 1

Lifeguard

Positions available at Lincoln Park - Moyer Pool and Waterslide or Orchard Mesa Community Center Pool and Waterslide. Applicants must have or be willing to take Ellis and Associates Lifeguard Training. Lifeguards work 20 – 40 hours/week during the summer season and/or 15 – 20 hours/week during the fall and winter. Contact Tina.

Pay rate: Starting \$8.77 per hour

Application Deadline: May 1



Guest Service Representative Pool

Guest Service Representative must have exceptional customer service skills! This position accepts pool admission fees, sells retail, greets the public, answers the telephone, reports daily attendance and performs other similar duties at the swimming pools. The summer season will require working 30 – 35 hours/week and fall and winter requires 5 –25 hours/week. Contact Tina.

Pay rate: Starting \$7.31

Application Deadline: May 1

Learn to Swim Instructors

Instructor positions are available throughout the year at Orchard Mesa Community Center Pool and during the summer season at Lincoln Park-Moyer Pool. Applicants must have or be willing to secure Ellis and Associates Lifeguard Training. Morning and evening classes are offered and instructor work 15 – 22 hours/week during the summer season and/or 10 – 15 hours/week during the fall and winter. Contact Tina.

Pay rate: Starting \$8.77 per hour

Application Deadline: May 1



Recreation Leader I/Lifeguard

Positions are available at Lincoln Park-Moyer Pool and Waterslide. Applicants must be willing to take Ellis and Associates Lifeguard Training. And will work 10-15 hours per week. Contact Tina.

Season: June 9 – August 8

Rate of Pay: Starting \$7.31

Application Deadline: May 1

Pool Concessions Manager

This person is responsible for overseeing staff, scheduling, ordering supplies, daily balancing, and facility cleanliness. This position works 30-40 hours per week during our summer season. Previous experience is a plus.

Season: May 7 – September 15

Rate of Pay: Starting \$9.13

Application Deadline: April 23

Pool Concessions Worker

Responsible for preparing, stocking, selling prepacked and precooked food items, and keeping the facility clean. This position works 20-40 hours per week, cash handling and customer service experience necessary.

Season: May 15 – September 15

Rate of Pay: Starting \$7.31

Application Deadline: May 1

Athletics

Tennis Supervisor

Position will be responsible for 6-8 tennis instructors teaching youth and adult tennis lessons. Responsible for staff training, staff scheduling, management of disciplinary procedures and contact with parents, supply and equipment management and overall program implementation. Must have experience teaching or coaching tennis to participants of all ages with various skill levels. Hours vary from 20 to 25 hours per week depending on class schedule. Applicants must be available to work Monday and Wednesday mornings and evenings. Applicants must be at least 18 years of age. Contact Emily.

Season: May 15 – August 15

Pay rate: \$12.33 per hour depending upon qualifications

Application Deadline: Open Until Filled



Tennis Instructor

Must be able to teach basic fundamentals to participants of all ages with various skill levels. Recommended experience includes teaching, coaching, or playing high school or college level tennis. Additional training is provided. Hours vary from 4 to 15 hours per week depending on class schedule. Applicants must be available to work Monday and Wednesday mornings and evenings. Contact Emily.

Season: June – early August

Pay rate: \$7.31 to \$9.33 per hour depending upon qualifications and levels of teaching

Application Deadline: Open Until Filled

Adult Softball Umpire

Recommended experience includes playing or umpiring any level of softball/baseball. Umpires are required to participate in on field clinics and must participate in all required training. Hours vary from 3 to 12 per week depending on schedule. Applicant must be able to work weekday nights and some weekends. Umpires must furnish their own uniforms. Applicants must be at least 18 years of age. Contact Emily.

Season: April – October

Pay rate: \$18.00 one umpire system with the opportunity to advance to \$21.00 per game

Application Deadline: Open Until Filled

Adult Softball Scorekeeper

Recommended experience includes playing or scorekeeping any level of softball/baseball. Scorekeepers are required to participate in all required training. Hours vary from 3 to 12 per week depending on schedule. Applicant must be able to work weekday nights and some weekends. Applicants must be at least 16 years of age. Contact Emily.

Season: April – October

Pay rate: \$7.31 to \$8.46 per hour

Application Deadline: Open Until Filled

Adult Softball Field Supervisor

Recommended experience includes playing, scorekeeping and umpiring any level of softball. Supervisors are required to participate in all required training. Supervisors are responsible for opening and closing facilities and assist with the supervision of staff. Hours vary from 3 to 12 per week depending on schedule. Applicant must be able to work weekday nights and some weekends. Applicants must be at least 18 years of age. Contact Emily.

Season: April – October

Pay rate: \$9.13 to \$11.65 per hour

Application Deadline: Open Until Filled

Recreation Leader II and I – Youth Track Assistant Coach

Leader will assist in instructing children in youth track program. Must have experience teaching or supervising children. Experience either participating or coaching track is required. Practices are scheduled on Mondays, Wednesdays and Thursday mornings from 7:30 – 8:30 am. Some evening work is required for track meets. Contact Shon.

Season: June - July

Pay rate: Recreation Leader I \$7.31 per hour

Application Deadline: Open Until Filled

Adult Flag Football Official

Recommended experience includes playing or officiating flag football at any level. Officials are required to participate in all required training. Employees can work up to 8 hours per week. Applicants must be available to work Tuesday and Thursday nights. Contact Shon.

Season: March - June

Pay rate: \$15.00 per game with the opportunity to advance to \$17.50 per game

Application Deadline: Open Until Filled

Summer Camps

Summer Sport Camp Recreation Leader III

SCORE is a summertime athletic focused camp for children ages 7-14. Position is responsible for day to day scheduling of activities, staff supervision, motivation and scheduling, management of disciplinary procedures and contact with parents, staff training and overall program implementation. This position will be overseen by a Recreation Supervisor. Recommended experience includes teaching, leading and/or volunteering with children. Applicants must be detail oriented, organized, have the ability to multi-task and have experience either playing or instructing various sports. Applicant must be available starting May 5th – 30th for 5 – 15 hours a week, then 40 hours a week starting June 2nd – August 15th. Applicants must be at least 18 years of age.

Season: May - mid-August

Pay rate: \$12.33 per hour

Application Deadline: April 6

Summer Sport Camp Recreation Leader II and I

Position supervises and manages children ages 7-14 in summer sport camp program. Applicants must be available from the first week in June to the last week in July, Monday – Friday, 8:00 a.m. – 5:00 p.m and Mondays and Wednesdays till 8:00 pm. Recommended experience includes teaching, leading and/or volunteering with children. Applicants must have experience either playing or instructing various sports and athletics. Recreation Leader I applicants must be at least 16 years of age and Recreation Leader II applicants must be at least 18 years of age. Employees can work up to 40 hours per week. Contact Emily.

Season: June and July

Pay rate: Recreation Leader I \$7.31 per hour

Recreation Leader II \$9.13 per hour (must have experience leading children)

Application Deadline: Open Until Filled



Bookcliff Activity Center Summer Camp Recreation Leader III

Position is responsible for creating and scheduling camp activities for 5-7 year olds. Activities may include games, arts, crafts, educational sessions and field trips based around weekly themes. Position is responsible for staff supervision, motivation, scheduling, management of disciplinary procedures, contact with parents and overall program implementation. Applicants must have previous experience with children and must possess strong leadership and organizational skills. Applicants must be 18 years of age and available to work 40 hrs a week. For more information contact Stacy Pike at 254-3893.

Season: May-August

Pay rate: Starting \$12.33

Application Deadline: April 13

Bookcliff Activity Center Summer Camp Recreation Leader I and II

Position plans, implements and supervises recreation activities for summer camp program. Camp will include weekly themes, games, arts, crafts, trips and educational activities for 5-7 year olds. Position is responsible for daily supervision of participants and program support. Camp is based at Bookcliff Activity Center and the position will be approximately 30-40 hours a week. Recreation Leader I must be at least 15 years of age and Recreation Leader II must be at least 18 years of age. For more information contact Stacy Pike at 254-3893.

Season: June – August

Pay Rate: \$7.31 Recreation leader I

\$9.13 Recreation leader II

Application Deadline: May 1



Recreation Leader III – STARS Site Supervisor

STARS is a summertime program for children grades 2 – 8. STARS program activities include games, arts and crafts, educational sessions and field trips. Position is responsible for day to day scheduling of activities, staff supervision, motivation and scheduling, management of disciplinary procedures and contact with parents, distribution of medication to participants, helping maintain child care licensure, staff training, and overall program implementation. This position will be overseen by a Recreation Supervisor. Recommended experience includes teaching, leading and/or volunteering with children. Applicants must be detail oriented, organized and must have the ability to multi-task. Applicants must be at least 18 years of age. Applicants must be available from 8:30 a.m. – 5:00 p.m. Monday – Friday and must be available to work from April 15 – June 1 for 5-15 hours a week and 40 hours a week starting June 1 – August 10th.

Season: Early April – early August

Pay rate: Starting \$12.33

Application Deadline: March 30, 2007

STARS Recreation Leader I and II

Position plans, implements and supervises recreation activities within the STARS program, which includes games, arts and crafts, educational sessions, field trips and all other activities. Position is responsible for day to day supervision of participants. STARS is a summertime program for children grades 3 – 8 from 9:00 a.m. – 3:00 p.m. Recommended experience includes teaching, leading and/or volunteering with children. Recreation Leader I must be at least 15 years of age and Recreation Leader II must be at least 18 years of age. Positions will work at most 37 hours per week. Contact Larry.

Season: June – early August

Pay rate: Recreation Leader I Starting \$7.31

Recreation Leader II Starting \$9.13

Application Deadline: April 11

Volunteer

Trail Hosts:

The trails need you! Volunteer as little as 2 hours per week to serve as friendly ambassadors on our 15+ miles of scenic riverfront trails. It's a great excuse to exercise or just have fun in the brilliant outdoors all while helping to preserve the safety, beauty and sanctity of our trails. Training is provided and an application and background check are required by applicants. Apply at the Parks and Recreation Department at 1340 Gunnison Avenue. Contact Lorie.

APPLICATION PROCEDURE: Applications must be submitted to the Grand Junction Parks and Recreation Department, 1340 Gunnison Avenue or to the Human Resources Division, 250 N. 5th St., Grand Junction, CO 81501 by the appropriate application deadline. For hearing/visually impaired, 1-800-659-2465 (TDD); 1-800-659-3656 (VOICE). EOE